6.3 Checklist

Clear communication to your downstream supply chain (self-check)

This document is part of the International Chemicals Management Toolkit for the Toy Supply Chain developed by the United Nations Environment Programme (UNEP) in collaboration with the Baltic Environmental Forum (BEF) within the framework of the Global Environment Facility (GEF) project ID: 9771 on Global Best Practices on Emerging Chemical Policy Issues of Concern under the Strategic Approach to International Chemicals Management (SAICM).

This checklist should support all actors in the toy supply chain to assess the quality of their communication with customers and to identify improvement potentials. As the quality of communication from suppliers to their customers are closely related to the information needs of these downstream users, you may also use the checklist on incoming raw materials documentation to evaluate your downstream communication.
A) Checklist for manufacturers of chemical products, such as mixtures, polymers and polymer compounds

Checklist: Clear communication to your downstream supply chain

a) Checklist for manufacturers of chemical products, such as mixtures, polymers and polymer compounds

1. Is the GHS implemented in your country?
   - Yes
   - No

   If No, update your labels in accordance with the GHS label requirements (see annex 7 of the GHS guidance document); proceed to the next question.

2. Are your chemical labels in accordance with the GHS label requirements? (Relevant if GHS is implemented in your country. You can check an example here).
   - Yes
   - No

   If No, update and improve as needed. Proceed to part b) if your company also manufactures products/ parts or assembles parts.

3. Do you always provide up to date, good quality and standardised safety data sheets (SDS) for your chemicals, including polymers and polymer pellets that are classified according to the GHS? (For selfcheck, see annex 4 of the GHS guidance document)
   - Yes
   - No

   If Yes, you are doing well! Proceed to part b) if your company also manufactures products/ parts or assembles parts.
   If No, you should help your client to ensure chemical safety in their enterprise and provide this type of information.

4. Do you provide information on CoCs present in your chemicals/mixtures/ raw materials with clear identification of official chemical names and CAS numbers?
   - Yes
   - No

   If Yes, proceed to part b) if your company also manufactures products/ parts or assembles parts.
   If No, proceed to part b) if your company also manufactures products/ parts or assembles parts.
B) Checklist for manufacturers of toy parts and assemblers of toys

5. Do you ensure compliance of your product based on the information from your suppliers (information on CoC in chemical input materials and a Declaration of Conformity (DoC) for products (parts)) and/or by performing chemical analysis in the laboratory?

   Yes

5.1. Do you provide your supplier with the CoC?

   Yes

   No

   Yes

5.2. Do you have a standardised DoC?

   Yes

   No

   Yes

5.3. Have you developed a standardised DoC for your products, and do you provide it to your clients when necessary?

   Yes

   No

   Yes

5.4. Would you be able to provide evidence (such as laboratory test certificates or the list of incoming materials) to prove the compliance of your product?

   Yes

   No

   Yes

5.5. Consider gathering relevant evidence, as a client may request it any time.

   No

   Consider contacting your suppliers and requesting information and/or performing chemical analysis in the laboratory to assess and ensure compliance.

   B) Checklist for manufacturers of toy parts and assemblers of toys

References


https://saicmknowledge.org/chemicals-management-toolkit-toy-sector