

4.5 Checklist

Documenting inventory results and using them for further work

This document is part of the *International Chemicals Management Toolkit for the Toy Supply Chain* developed by the United Nations Environment Programme (UNEP) in collaboration with the Baltic Environmental Forum (BEF) within the framework of the Global Environment Facility (GEF) project ID: 9771 on Global Best Practices on Emerging Chemical Policy Issues of Concern under the Strategic Approach to International Chemicals Management (SAICM).

You can use the following checklist to summarise the results on your inventory analysis and to identify potential next steps:

Question	Answer	Sort according to:	Next step
Are there chemicals which are restricted / prohibited in one or several of your target markets?	<ul style="list-style-type: none"> • yes → • no 	Regulatory status --> List of regulated CoCs	Assess options to act
Do you need to document compliance of products with chemicals related requirements?	<ul style="list-style-type: none"> • yes → • no 	Name of the product --> List of substances (in input materials) in the product	Develop/provide compliance document
Are there chemicals on which customers need / want to be informed?	<ul style="list-style-type: none"> • yes → • no 	Substance name / CAS --> List of relevant substances	Inform customers about chemicals in products
Have you identified outdated (e.g. more than 3 years old) documentation?	<ul style="list-style-type: none"> • yes → • no 	Date of input material documentation --> List of chemicals and overview of outdated documentation	Talk with your suppliers and request up-to-date documentation
Have you identified input materials (mixture, raw material) for which you need additional information about the content of chemicals?	<ul style="list-style-type: none"> • yes → • no 	Individual assessment of input materials	Talk with your suppliers and request information about the

Question	Answer	Sort according to:	Next step
			composition of input material
Have you identified chemicals that might pose health risks for workers during manufacturing?	<ul style="list-style-type: none"> • yes → • no 	GHS hazard statements (health hazards) --> List of relevant chemicals	Assess the chemical risk for your workplace, take protective measures when needed (consult experts)
<p>High ambition</p> <p>Are there chemicals of concern due to their chemical hazard classification</p>	<ul style="list-style-type: none"> • yes → • no 	GHS hazard statements --> Group substances according to hazards	Consider which chemicals to avoid
<p>High ambition</p> <p>Are there chemicals contained in your input materials that may prevent getting an environmental or quality certification (e.g. eco-label) for the product?</p>	<ul style="list-style-type: none"> • yes → • no 	Substance name / CAS --> List of substances	Follow the requirements of the certification system and potentially avoid CoCs
<p>High ambition</p> <p>Are there chemicals which are restricted or prohibited in other countries than your target markets?</p>	<ul style="list-style-type: none"> • yes → • no 	Column regulatory status --> List of regulated CoCs	Assess how to substitute CoCs